

**CITY OF MENOMINEE, MICHIGAN
CEMETERY BOARD OF TRUSTEES
AGENDA FOR JULY 14, 2020 - 11:00 A.M.
AN ELECTRONIC ZOOM MEETING**

A) CALL THE MEETING TO ORDER.

B) ROLL CALL.

- | | |
|-------------------------------------|------------------------------------|
| <input type="checkbox"/> T. Graff | <input type="checkbox"/> K. Brofka |
| <input type="checkbox"/> D. Bastien | <input type="checkbox"/> L. Reid |
| <input type="checkbox"/> J. Raygo | |

C) APPROVAL OF MEETING AGENDA.

D) MINUTES OF PREVIOUS MEETINGS:

- 1) Regular meeting of June 9, 2020.

E) PUBLIC COMMENT:

- 1) Maximum 15-minute public comment session. Statements, not debate, limited to three minutes per person on agenda items only.

F) BUSINESS ITEMS:

- 1) Old business.
- 2) June bills.
- 3) Year to date financials.
- 4) Department report.

G) ADJOURN.

Electronic Remote Access Information for Zoom Meeting Audio Only:

Call in # 312-626-6799

Enter Meeting ID : 863 9157 9470 #

Requests from individuals with disabilities who need special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 1-906-863-2656 with as much advanced notice prior to the meeting as possible.

The City of Menominee is an Equal Opportunity Provider and Employer



CEMETERY BOARD OF TRUSTEES
JUNE 9, 2020

A meeting of the Cemetery Board of Trustees was held Tuesday, June 9, 2020 at 11:00 a.m. electronically.

PRESENT: Tony Graff, Dick Bastien, Kathy Brofka, Jane Raygo, and Len Reid
ABSENT: None
ALSO PRESENT: Tricia Alwin, Michelle Salter, and Susan Johnson

Agenda.

A motion was made by Mr. Reid and seconded by Mr. Bastien to approve the agenda for the meeting.

AYES: Reid, Bastien, Brofka, Raygo, and Graff NAYS: None

This motion was carried unanimously.

Minutes.

A motion was made by Mr. Bastien and seconded by Mr. Reid to approve the minutes of the May 12, 2020 meeting.

AYES: Bastien, Reid, Brofka, Raygo, and Graff NAYS: None

This motion was carried unanimously.

Public Comment.

With no one being heard, a motion was made by Ms. Raygo and seconded by Mr. Bastien to close the public comment session.

AYES: Raygo, Bastien, Brofka, Reid, and Graff NAYS: None

This motion was carried unanimously.

Bills.

A motion was made by Mr. Bastien and seconded by Mr. Reid to approve payment of the March bills in the amount of \$13,267.22 and May bills in the amount of \$4,419.24.

AYES: Bastien, Reid, Brofka, Raygo, and Graff NAYS: None

This motion was carried unanimously.

Financials for Month Ending May 31st.

The report was reviewed.

Department Report.

The report was received.

Adjourn.

The meeting was adjourned.


Susan K. Johnson

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GARB SOLID WASTE DISPOSAL FUND						
06/08/2020	GARB	1784	W1040	WM RECYCLE AMERICA	BALANCE DUE FOR RECYCLING	31.84
06/18/2020	GARB	1785	W1002	WASTE MANAGEMENT	CONTAMINATED DUMPSTER 05/16/20-5/31/202	183.63
06/30/2020	GARB	1786	I1070	INFRASTRUCTURE ALTERNATIVES, INC.	SERVICE JULY 2020	306.00
06/30/2020	GARB	1787	K1135	K & M RENTALS	RCY-PORABLE RENTAL	222.36
06/30/2020	GARB	1788	T1235	THE MAILHAUS	MENOMINEE MAILER	844.44

GARB TOTALS:

1,588.27

Total of 5 Disbursements:

1,588.27

REVENUE AND EXPENDITURE REPORT FOR CITY OF MENOMINEE
 PERIOD ENDING 06/30/2020
 PRELIMINARY

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	ACTIVITY FOR MONTH 06/30/20	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BUDGET USED
Fund 226 - SOLID WASTE DISPOSAL FUND							
Expenditures							
702.000 WAGES/SALARIES	4,500.00	4,500.00	3,896.72	0.00	0.00	603.28	86.59
703.000 PAYROLL TAX	344.00	344.00	304.61	0.00	0.00	39.39	88.55
705.000 WORKER'S COMP INSURANCE	200.00	200.00	164.61	0.00	0.00	35.39	82.31
706.000 MEDICAL INSURANCE	1,500.00	1,500.00	116.90	0.00	0.00	1,383.10	7.79
707.000 LIFE INSURANCE	66.00	66.00	20.38	0.00	0.00	45.62	30.88
725.000 RETIREMENT CONTRIBUTION	1,003.00	1,003.00	807.82	0.00	0.00	195.18	80.54
757.000 OPERATING SUPPLIES	1,000.00	1,000.00	16.57	0.00	0.00	983.43	1.66
818.000 CONTRACT SERVICES	21,000.00	14,600.00	14,557.08	31.84	0.00	42.92	99.71
831.000 OUTSIDE LABOR	35,000.00	28,500.00	28,755.53	0.00	0.00	44.47	99.85
920.000 UTILITIES	450.00	450.00	426.90	31.32	0.00	23.10	94.87
940.000 EQUIPMENT RENTAL	1,500.00	1,500.00	1,496.76	222.36	0.00	3.24	99.78
Total Dept 529.000 - RECYCLE	66,563.00	53,963.00	50,563.88	285.52	0.00	3,399.12	93.70
TOTAL EXPENDITURES	637,800.00	703,900.00	681,313.98	70,358.99	0.00	22,586.02	96.79
Fund 226 - SOLID WASTE DISPOSAL FUND:							
TOTAL REVENUES	637,800.00	703,900.00	648,452.04	172.35	0.00	55,447.96	92.12
TOTAL EXPENDITURES	637,800.00	703,900.00	681,313.98	70,358.99	0.00	22,586.02	96.79
NET OF REVENUES & EXPENDITURES	0.00	0.00	(32,861.94)	(70,186.64)	0.00	32,861.94	100.00