

**CITY OF MENOMINEE, MICHIGAN
MENOMINEE CITY COUNCIL AGENDA FOR
MONDAY, JUNE 21, 2021 at 6:00 P.M.
COUNCIL CHAMBERS – 2511 10th STREET - AND ELECTRONICALLY**

A) CALL THE MEETING TO ORDER.

B) PLEDGE OF ALLEGIANCE TO THE FLAG.

C) ROLL CALL.

D) APPROVAL OF MEETING AGENDA.

E) MINUTES OF PREVIOUS MEETINGS.

- 1) Regular meeting of May 17, 2021.

F) COMMUNICATIONS.

- 1) Presentation by Emily Tyner, Director of Freshwater Strategy. State Lead National Estuarine Research Reserve (NERR) Designation

G) PUBLIC HEARINGS.

None

H) PUBLIC COMMENT.

- 1) This public comment session is intended for statements, not debate, limited to three minutes per person *on agenda items only*. Please be prepared to state your name and address before speaking.

I) REPORTS OF OFFICERS.

- 1) Mayor Stegeman's appointments as follows:
- Judge William Hupy to the Water and Wastewater Utility Board with his term to expire May 1, 2025.
 - Mr. Tim Murray to the Downtown Development Authority filling a vacancy with his term to expire January 25, 2022.
 - Mrs. Mary Oswald, Ms. Julie Flores, and Mrs. Sandy Kuber reappointed with their terms to expire May 11, 2024.
 - Mr. Brian Caley reappointed to the Harbor and Industrial Commission with his term to expire December 21, 2025.
 - Mr. Brian Caley reappointed to the Henes Park Board of Commissioners with his term to expire November 18, 2025.
- 2) City Manager's report.
- Coleman Engineering, Jeff Sjoquist P.E. – Utility Project Revolving Loan Update

J) REPORTS OF BOARDS, COMMISSIONS, AND STANDING COMMITTEES.

- 1) The Finance Committee recommended to the city council to authorize the approval of the M & M Community Foundation

Non-Endowed Designated Fund Agreement for the Spies Public Library Klar Bequest Funds and to execute the agreement upon final legal and city treasurer review.

- 2) The Finance Committee recommended to the city council to approve the PFM Engagement Letter for Municipal Services for the Water & Sewer Revolving Loan.
- 3) The Finance Committee recommended to approve completing the Shell Fleet Navigator Card Financial Offer application and authorize the city manager to execute the agreement.
- 4) The Finance Committee recommended to the City Council to approve the Upper Peninsula Substance Enforcement Team (U.P.S.E.T.) agreement for law enforcement services and authorize the City Manager to sign the agreement without making a contribution this year.
- 5) The Public Safety/Public Works Committee recommended to the City Council to approve the Agreement for Assignment and Use of School Resource Officers with the Menominee Area Public Schools.
- 6) The Public Safety/Public Works Committee recommended to the City Council to approve the purchase of 7 sets of turn out gear from Dinges Fire Equipment who was the low bidder for the amount of \$18,410.00.
- 7) The Public Safety/Public Works Committee recommended to the City Council to approve the MDOT State Trunkline Maintenance Contract and Resolution to Ratify the MDOT State Trunkline Maintenance Contract #2019-0730.
- 8) The Public Safety/Public Works Committee requested the City Manager to present the Traffic Control Design for the request by Dexter's Restaurant for temporary closing of 8th Street on Friday thru Sunday each week beginning on June 25th - September 21st.

K) MISCELLANEOUS.

L) MOTIONS AND RESOLUTIONS.

- 1) The Election Commission recommends to the City Council a Resolution that approves polling location, pay, and number of workers for the Special Election on Tuesday, August 3, 2021.

M) PUBLIC COMMENT.

- 1) This public comment session is *not limited to agenda items*. It is intended for statements, not debate, limited to three minutes per person. Please be prepared to state your name and address before speaking.

N) ADJOURN.

Requests from individuals with disabilities who need special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 1-906-863-2656 with as much advanced notice prior to the meeting as possible.

The City of Menominee is an Equal Opportunity Provider and Employer



**CITY OF MENOMINEE, MICHIGAN
REGULAR COUNCIL PROCEEDINGS
MAY 17, 2021**

A regular meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held on Monday, May 17, 2021 in the Municipal Complex Council Chambers and electronically.

The Honorable Jean Stegeman called the meeting to order at 6:00 p.m. and led the pledge of allegiance to the flag.

PRESENT: Council Members Fifarek, Jones, Klitzke, Nelson, Nutter, Plemel, Pohlmann, and Robinson; Mayor Stegeman

ABSENT: None

PRESENT: 9 ABSENT: 0

A motion was made by Council Member Plemel and seconded by Council Member Robinson to remove #3 under Reports of Boards, Commissions, and Standing Committee – the Finance Committee on accepting a proposal for Janitorial Services at the Municipal Complex from the agenda and add a motion regarding janitorial services under Motions and Resolutions to the agenda and approve the amended agenda for the meeting dated May 14, 2021. This motion was carried unanimously.

A motion was made by Council Member Jones and seconded by Council Member Fifarek to approve the minutes of the regular meeting of April 19, 2021 as presented. This motion was carried unanimously.

PUBLIC HEARING:

Mayor Stegeman opened the public hearing called for the purpose of hearing citizen comment on Ordinance 2021-001 Adopting the Annual Appropriation Bill for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022.

No one was heard.

A motion was made by Council Member Nelson and seconded by Council Member Plemel to close the public hearing. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Stegeman opened the public comment session that was called for the purpose of hearing citizen comments on agenda items only.

No one was heard.

A motion was made by Council Member Jones and seconded by Council Member Plemel to close public comment. This motion was carried unanimously.

REPORTS OF OFFICERS:

Under reports of officers, Mayor Stegeman submitted the following appointments for confirmation:

- * Cheryl Haupt to the Historic District Commission filling a vacancy with her term to expire May 11, 2022.
- * Michael Menor to the Planning Commission filling a vacancy with his term to expire October 7, 2023.
- * Michael Menor to the Zoning Board of Appeals as an alternate filling a vacancy with his term to expire October 15, 2023.

A motion was made by Council Member Jones and seconded by Council Member Nelson to confirm the appointments. This motion was carried unanimously.

Reports were heard from City Manager Graff and Library Director Nelson.

BOARD AND COMMITTEE RECOMMENDATION:

At a May 13, 2021 Water and Wastewater Utility Board meeting and a May 17, 2021 Finance Committee meeting, amending the Master Schedule of Fees and Charges for utility fees effective July 1, 2021 was discussed, and they recommended to City Council that Council adopt Resolution #2021-007.

WATER AND WASTEWATER UTILITY BOARD
FINANCE COMMITTEE

A motion was made by Council Member Jones and seconded by Council Member Klitzke to adopt the recommendation. This motion was carried unanimously.

Resolution 2021-007 read as follows:

**RESOLUTION #2021-007
A RESOLUTION OF THE COUNCIL OF
THE CITY OF MENOMINEE, MICHIGAN
AMENDING THE MASTER SCHEDULE OF FEES AND CHARGES.**

WHEREAS, the Michigan Constitution provides local governments with the power and authority to adopt resolutions and ordinances relating to its municipal concerns, property, and government, subject to the Constitution and law;

WHEREAS, the City of Menominee is a Michigan Home Rule City, and is permitted by the Michigan Home Rule Cities Act to provide in its charter for the exercise of municipal powers for the management and control of municipal property and for the administration of the municipal government;

WHEREAS, Section 2.11 of the Charter of the City of Menominee establishes that the City of Menominee may legislate by resolution those matters pertaining to the internal affairs or concerns of the City government not otherwise enumerated there;

WHEREAS, various ordinances in the 2013 City of Menominee ordinance codification, effective March 1, 2013, require fees and other charges to be established by resolution of the Council;

WHEREAS, the purpose of this Resolution is to amend the "Schedule of Fees and Charges";

NOW, THEREFORE, be it resolved by the Council of the City of Menominee as follows:

Fee Schedule – Water Utility

Cross Connection Fine:	\$100.00
Fire Protection (per Sprinkler Head):	\$0.64
Turn-On:	\$25.00 <u>\$30.00</u>
Turn-Off:	\$25.00 <u>\$30.00</u>
Service Calls:	\$25.00
2" or Smaller Connection Fee:	\$800.00 <u>\$1,000.00</u>
Service Line Replacement:	50% of Street reconstruction
Broken Meter Replacement	\$120.00 <u>\$140.00</u>
Lawn Meters Installation	\$120.00 <u>\$140.00</u>
Meter Charge:		
	<u>Outside City</u>	<u>Inside City</u>
5/8"	\$93.47 <u>\$98.16</u>	\$ 46.74 <u>\$ 49.08</u>
3/4"	N/A	\$ 46.74 <u>\$ 49.08</u>
1"	N/A	\$ 116.84 <u>\$ 122.68</u>
1-1/2"	N/A	\$ 233.69 <u>\$ 245.37</u>
2"	N/A	\$ 373.89 <u>\$ 392.58</u>
3"	N/A	\$ 701.05 <u>\$ 736.10</u>
4"	N/A	\$1,168.42 <u>\$1,226.84</u>
Commodity Charge:		
Per 100 cubic feet	\$4.47 <u>\$4.70</u>	\$2.24 <u>\$2.35</u>
Temporary Water Service:		
Meter Charge:		<u>Inside City</u>
5/8"	\$ 46.74 <u>\$ 49.08</u>
3/4"	\$ 46.74 <u>\$ 49.08</u>
1"	\$ 116.84 <u>\$ 122.68</u>
1-1/2"	\$ 233.69 <u>\$ 245.37</u>
2"	\$ 373.89 <u>\$ 392.58</u>
3"	\$ 701.05 <u>\$ 736.10</u>
4"	\$1,168.42 <u>\$1,226.84</u>
Commodity Charge:		
0-50,000 gpd	\$2.32 <u>\$2.35</u>
50,001-100,000 gpd	\$2.08 <u>\$2.12</u>
100,001-200,000 gpd	\$1.76 <u>\$1.80</u>
200,001-500,000 gpd	\$1.41 <u>\$1.44</u>
500,001-1,000,000 gpd	\$1.05 <u>\$1.08</u>
Over 1,000,000 gpd	\$.68 <u>\$.76</u>

Fee Schedule - Wastewater Utility

Sewer:

Permit fee	\$15.00
Security Deposit for connecting to City Sewer (refunded after sewer connection inspected by City)	\$200.00

Meter Charge:

	<u>Outside City</u>	<u>Inside City</u>
5/8"	\$88.24 \$93.60	\$ 45.44 \$ 46.80
3/4"	N/A	\$ 45.44 \$ 46.80
1"	N/A	\$ 113.61 \$ 117.02
1-1/2"	N/A	\$ 227.22 \$ 234.04
2"	N/A	\$ 363.55 \$ 374.46
3"	N/A	\$ 681.65 \$ 702.10
4"	N/A	\$1,136.09 \$1,170.17

Commodity Charge:

Per 100 cubic feet	\$5.64 \$5.80	\$2.82 \$2.90
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Temporary Wastewater Service:

Meter Charge:

5/8"	\$ 45.44 \$ 46.80
3/4"	\$ 45.44 \$ 46.80
1"	\$ 113.61 \$ 117.02
1-1/2"	\$ 227.22 \$ 234.04
2"	\$ 363.55 \$ 374.46
3"	\$ 681.65 \$ 702.10
4"	\$1,136.09 \$1,170.17

Commodity Charge:

0-50,000 gpd	\$2.41 \$2.90
50,001-100,000 gpd	\$2.16 \$2.61
100,001-200,000 gpd	\$1.84 \$2.22
200,001-500,000 gpd	\$1.47 \$1.78
500,001-1,000,000 gpd	\$1.10 \$1.34
Over 1,000,000 gpd	\$.75 \$.94

**Private Wastewater Charge (per
Quarter):**

Industrial BOD Excess of 200 milligrams:	\$39.16 \$46.80
Industrial suspended solids in Excess of 250 milligrams per liter:1995985 per
1994699 per

BOARD RECOMMENDATION:

At a May 13, 2021 meeting, the Water and Wastewater Utility Board discussed equipment needs at the Water Treatment Plant, and they recommended to City Council that Council approve the award of the Chlorine System replacement contract to the low bidder Hawkins Chemical in the amount of \$31,515.00 with the funds being allocated from the fiscal year 2020-2021 water capital outlay line item.

WATER AND WASTEWATER UTILITY BOARD

A motion was made by Council Member Jones and seconded by Council Member Klitzke to adopt the recommendation. This motion was carried unanimously.

MOTIONS AND RESOLUTIONS:

A motion was made by Council Member Robinson to accept the bid from Janitor's Closet to provide janitorial services at the Municipal Complex pending negotiation of the amount to be within the budget.

Council Member Robinson then amended his motion to accept the bid from Janitor's Closet to provide janitorial services at the Municipal Complex for a 90-day period with every effort made by the City Manager to find an employee to fulfill the duties and an update be provided to the Finance Committee.

A motion was made by Council Member Robinson and seconded by Council Member Plemel to accept the bid from Janitor's Closet to provide janitorial services at the Municipal Complex as presented and that they be placed on notice in 60 days the city may exercise the 30 day termination of the agreement without cause. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Stegeman opened the public comment session.

No one was heard.

A motion was made by Council Member Nelson and seconded by Council Member Plemel to close public comment. This motion was carried unanimously.

ADJOURN:

A motion was made by Council Member Plemel and seconded by Council Member Nelson to adjourn the meeting. This motion was carried unanimously.

Susan K. Johnson

/skj



Bay of Green Bay National Estuarine Research Reserve (NERR)



Talking points

- The University of Wisconsin-Green Bay is leading the designation process
- **Non-regulatory** and state-owned/managed
- State-NOAA partnership for research, education, and training
 - The state is responsible for the day-to-day management of the reserve
 - NOAA administers the entire reserve system; responsible for establishing standards for designation and operating reserves that benefit the entire system
- Green Bay NERR representing the Lake Michigan/Huron Basin
 - Physical location in waters of Green Bay
 - Programs and resources for the region
- Joining a national network (29 reserves, 1.3 million acres) to tell the story of Green Bay
 - World's largest freshwater estuary
 - Highlight cultural and economic connections to water
- 'Locally Relevant, Nationally Significant' = address local coastal management issues (changing water levels, PFAS, harmful algae blooms, etc.) while elevating the national and international visibility of Green Bay
- ~\$1 million/year for water-focused Research, Education, Stewardship, Training (REST)
 - At least one staff position for each area of REST
- A visitor center for hands-on and place-based education, lab space, conference area, dorms, boats
- Goals for a Green Bay NERR:
 - To be the most "technologically advanced" NERR in the system
 - Think holistically about all the ways water touches our lives

Activities of a NERR– Research, Education, Stewardship, Training (REST)

- 1) **Research** – Data contributes to national network assessing the health of estuaries; Davidson Graduate Research Fellowship Program - 2-year, NOAA sponsored.
- 2) **Education** – Work with K-12 school districts; Teacher on the Estuary Program- train teachers in coastal and estuary science.
- 3) **Stewardship** - Mapping; restoration; interdisciplinary problem-solving.
- 4) **Training** – Technical assistance on coastal zone challenges (stormwater management, coastal development, working waterfronts): Bring science to local decision-making: Access to national NOAA expertise in coastal economics, policy, modeling, science communication.



Timeline of Designation

6 steps to complete – 4-6 years total – **goal of designation by end of 2024**

- ✓ Letter of Interest from Governor – completed Summer 2019
- Site selection & Nomination* – started November 2020
- Draft Environmental Impact Statement (NOAA lead) and Management Plan for the Reserve (UWGB lead).
 - Management activities reflect local interest in the site and include activities already happening in the area –fishing, birding, hunting, etc.
- Public review and finalize EIS and Management Plan
- Designation findings and certificate; Record of Decision
- Designation Ceremony

***Site Selection & Nomination – goal of site selection complete by Fall 2022**

1. Determine Committees – Site Coordination; Site Development; Site Evaluation
2. Develop pre-screening criteria
3. Identify 3-5 potential representative sites
4. Public meetings to seek stakeholder views
5. Final site selected
6. Delineate site boundaries
7. Nomination Document submitted to Governor's office and then NOAA

Next steps

- 1) Build regional and local support
- 2) Invite us to talk about the NERR with your groups, email Emily Tyner to schedule a presentation: tynere@uwgb.edu
- 3) Sign-up for the Green Bay NERR newsletter: uwgb.edu/NERR ('Program Updates & Info')
- 4) Follow the Green Bay NERR on social media
- 5) Long-term financial support once site has been selected - building a visitor and education center and endowment for long-term stability



Follow us on Twitter
[@GreenBayNERR](https://twitter.com/GreenBayNERR)



Follow us on Facebook
[@TheGreenBayNERR](https://www.facebook.com/TheGreenBayNERR)

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GREEN BAY | MARINETTE | MANITOWOC | SHEBOYGAN

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The Green Bay Ecosystem National Estuarine Research Reserve Project

The National Estuarine Research Reserve (NERR) System is a national network of coastal areas dedicated to the study of estuarine systems. Each NERR site provides a “living laboratory” in which scientists and educators conduct research, outreach, and education regarding our estuarine-based natural resources. Each NERR site enhances place-based research, creates distinct educational resources, facilitates local stewardship of aquatic natural resources, and supports local economic development.

What are the benefits of a NERR for Northeastern Wisconsin?

Regional Impact

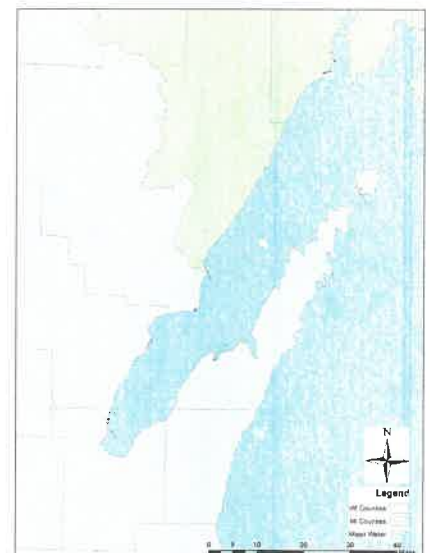
Established reserves have exemplary visitor centers, providing international exposure and significant drawing power for tourists. NERR centers draw significant research dollars, improving our understanding of the globally unique Green Bay Ecosystem. Research activities draw scholars, and their funding, from beyond Wisconsin and US borders, they provide employment opportunities to the region, and enhance the quality of UW-Green Bay’s scholarly activities, ultimately injecting money into the local economy.

Tourism

A NERR site will enhance the already robust tourism industry in the Green Bay/Door County region. Formal designation generates international visibility for the Green Bay Ecosystem and the communities it supports.

Education

The center will provide a centralized location for educational opportunities and will be a draw for families, young talent, retirees, and other visitors alike. It will be an exemplary resource for educators addressing students of all ages, from pre-K to retired learners. Imagine a well-funded center filled with aquariums stocked with Great Lakes fish, interactive stations addressing maritime topics from shipping to drinking water conservation, and regularly scheduled tours leaving for the waters of Green Bay.



UNIVERSITY of WISCONSIN
GREEN BAY

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The Green Bay Ecosystem National Estuarine Research Reserve Project

Workforce Development & Quality of Life

Through efforts towards research, education, stewardship, and training NERR designation will play an important role in attaining Northeastern Wisconsin's goal to attract and retain young talent.

A NERR System supports local economic development, enhances place-based research, creates distinct education based resources, and facilitates local stewardship of aquatic natural resources.

How do freshwater estuaries enhance quality of life in the Green Bay Ecosystem?

Freshwater estuaries occur in the Great Lakes where rivers meet the lake. The freshwater estuaries within the Green Bay Ecosystem provide critical habitat for wildlife, improve water quality, create recreational opportunities for sportsmen and outdoor enthusiasts, and give our communities a strong sense of place.

Does a NERR restrict existing commercial, recreational, or cultural activities?

NERR designation does not preclude any uses, activities, or impose limits on development. No new federal regulations affecting land management or public access are required, and NERR regulations are agreed upon by the local community during the development of the reserve management plan. There are no regulations for shipping vessels, lakers, or ports. A NERR is not a sanctuary or refuge.

Will the public have to purchase new land for the reserve?

A local working group will work with NOAA to identify existing publicly owned land to house the Green Bay Ecosystem NERR. No increase in local public taxes or funding is required for a NERR. Final site selection is a collaborative process among interested local partners and citizens.

Further Information

For further information, or to request the newsletter or a presentation about the designation of the Green Bay National Estuarine Research Reserve, visit uwgb.edu/NERR.



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COMMITTEE REPORT:

At a June 14, 2021 meeting, the Finance Committee discussed the Spies Public Library Klar bequest funds and they recommend to City Council that Council approve the M&M Area Community Foundation Non-Endowed Designated Fund Agreement for the Spies Public Library Klar bequest funds and authorize the City Clerk/Treasurer and City Manager to sign the agreement.

FINANCE COMMITTEE

MOTION BY: _____ SECOND BY: _____

ADOPT

	FIFAREK	JONES	KLITZKE	NELSON	NUTTER	PLEMEL	POHLMANN	ROBINSON	STEGEMAN
AYES									
NAYS									

COMMITTEE REPORT:

At a June 14, 2021 meeting, the Finance Committee discussed the need for municipal advisor services and they recommend to City Council that Council approve PFM Municipal Services as the City's municipal advisor for the water and sewer bond project and authorize the City Manager to execute the engagement agreement in the amount not to exceed \$21,700.

FINANCE COMMITTEE

MOTION BY: _____ SECOND BY: _____

ADOPT

	FIFAREK	JONES	KLITZKE	NELSON	NUTTER	PLEMEL	POHLMANN	ROBINSON	STEGEMAN
AYES									
NAYS									

COMMITTEE REPORT:

At a June 14, 2021 meeting, the Finance Committee discussed operating needs and they recommend to City Council that Council approve completing the Shell Fleet Navigator Card Financial Offer application and authorize the city manager to execute the agreement.

FINANCE COMMITTEE

MOTION BY: _____ SECOND BY: _____

ADOPT

	FIFAREK	JONES	KLITZKE	NELSON	NUTTER	PLEMEL	POHLMANN	ROBINSON	STEGEMAN
AYES									
NAYS									

COMMITTEE REPORT:

At a June 14, 2021 meeting, the Finance Committee discussed the Upper Peninsula Substance Enforcement Team (UPSET) Agreement for Law Enforcement Services and they recommend to City Council that Council approve the agreement and authorize the City Manager to sign the agreement without making a contribution this year.

FINANCE COMMITTEE

MOTION BY: _____ SECOND BY: _____

ADOPT

	FIFAREK	JONES	KLITZKE	NELSON	NUTTER	PLEMEL	POHLMANN	ROBINSON	STEGEMAN
AYES									
NAYS									

COMMITTEE REPORT:

At a June 17, 2021 meeting, the Public Safety/Public Works Committee discussed the school resource officer program and agreement with the Menominee School District and they recommend to City Council that Council approve agreement for assignment and use of School Resource Officers with the Menominee Area Public Schools.

PUBLIC SAFETY/PUBLIC WORKS COMMITTEE

MOTION BY: _____ SECOND BY: _____

ADOPT

	FIFAREK	JONES	KLITZKE	NELSON	NUTTER	PLEMEL	POHLMANN	ROBINSON	STEGEMAN
AYES									
NAYS									

